

# Quarterly Project Report: September 2018

Designing for Impact: Promoting Low Impact Development Implementation

Contract No: 582-18-80339

## **Task Activities**

H-GAC procured the Legal Consultant, Grady Randle. On August 16, 2018 Joey Kaspar and Grady Randle met with the City of Pearland to discuss the maintenance agreements deliverables.

## **Project Update**

Joey Kaspar and Grady Randle had a follow-up phone call on August 29, 2018 to discuss an October deadline to deliver the maintenance agreements to H-GAC. Joey Kaspar and Steven Johnston (H-GAC) have begun researching and contacting experts for the implementation workshop.

## **Status of Deliverables**

### **TASK 1: Project Administration**

**1.1 Project Oversight:** Ongoing

**1.2 QPRs –** Ongoing

**1.3 Reimbursement Forms:** Ongoing

**1.4 Contract Communication:** Completed on 11/2/18

**1.5 Project Article:** Ongoing

#### **Task 1 Deliverables:**

- Ongoing: QPRs
- Ongoing: Reimbursement Forms
- Complete: Contract orientation meeting and meeting minutes (see attached).
- Ongoing: Project Article

### **TASK 2: Kick-off Meeting with Partner Municipality**

**2.1 Kick Off meeting:** Completed on October 2, 2017

**2.2 Existing Codes and Regulation Synopsis:** Complete

#### **Task 2 Deliverables:**

- Complete: Kick-off Meeting and meeting minutes (Submitted January 2018)
- Complete: Municipal Contacts: Martin Griggs, Sr Planner [mgriggs@pearlandtx.gov](mailto:mgriggs@pearlandtx.gov), (281) 652-1709
- Complete: List of current building codes and regulations from City of Pearland.
- N/A: Draft description of existing codes and regulations standardized across municipalities.
  - The City of Pearland is the only municipality to be included in this project. A list of codes and regulations have been provided by the City for this project.

### **TASK 3: Barrier Identification and Recommendations**

**3.1 Codes & Regulation Recommendations –** Ongoing

**3.2 Consultant Review –**Ongoing

#### **Task 3 Deliverables:**

- Complete: Initial Draft of Findings report
- Complete: Procurement of Consultant Services
- Ongoing: Draft findings report updated per consultant review.